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# CALL FOR SCHOLARSHIPS AND EXTRAORDINARY GRANTED FUNDS - APPLICATION REQUIREMENTS AND REGULATION

## A.Y. 2021/2022

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### DISCLAIMER

This regulation aims at summarizing the main requirements foreseen for the assignment of *EDUCatt* scholarships and extraordinary granted funds.

Nevertheless, it does not substitute the Italian document “*Bando di concorso per borse di studio e sovvenzioni straordinarie a.a. 2021/2022*”, which remains the only legally valid reference as to the definition of the criteria of admissibility to the rankings for *EDUCatt* scholarships and extraordinary granted funds.

### SCHOLARSHIPS

#### 1. BENEFITS INCLUDED IN THE SCHOLARSHIP

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*EDUCatt* provides the students with income- and merit-based scholarships through calls, awards and other forms of financial support in cooperation with *Università Cattolica del Sacro Cuore* and *Istituto Toniolo di Studi Superiori*.

Following this regulation, those who wish to apply for *EDUCatt* scholarships can find a list of the foreseen requirements. These students will receive the communication about their outcomes, when they are available. The positive outcomes are divided into two categories: “beneficiary” and “admissible but non-beneficiary”.

The students who result “beneficiary” will get:

1. a money contribution,
2. the exemption from the University tuition fees,
3. a meal per day.

The students who result “admissible but non-beneficiary” will get:

1. the exemption from the University tuition fees,
2. a meal per day (only for the students enrolled in years after the first one).

#### 2. FORESEEN NUMBER OF PROVIDED SCHOLARSHIPS<sup>1</sup>

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The call for scholarships and extraordinary granted funds for the students enrolled in *Università Cattolica del Sacro Cuore* is officially open, pursuant the following Italian acts:

- *D. Lgs. n 68*, 29 March 2012;
- *Legge della Regione Lombardia n 33/2004*;
- *Decreto del Presidente del Consiglio dei Ministri, 9 April 2001*;

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<sup>1</sup> *EDUCatt* scholarships are tax free according to the following Italian act: *Circolare n 109/E, 6 April 1995*, Finance Ministry.

- the main requirements and the minimum forecasts for the assignment of the benefits of the right to study in a.y. 2021/2022 according to the DGR n XI/4906 of 21 June 2021
- the Agreement between *Università Cattolica* and *EDUCatt* for the management of the Student Support Services.

The number of scholarships assigned in the academic year 2021/2022 will be approximately:

- 500 for the students enrolling in a first year for a.y. 2021/2022
- 1000 for the students enrolling in years after the first one for a.y. 2021/2022.

The actual number of scholarships can be confirmed following the communication of *Regione Lombardia* and *MIUR* (the Ministry of Education, University and Research) about the funds allocated and considering the surpluses, if any. The final definition of the actual number will take place by July 2022.

### 3. GENERAL CONDITIONS FOR THE APPLICATION SUBMISSION

#### 3.1 WHO CAN APPLY

- Italians;
- foreigners belonging to the European Union;
- foreigners pursuant to D.P.R. (Presidential Decree) n 394 of August 31, 1999, implementing the Legislative Decree (D.Lgs) n 286 of July 25, 1998.

The students must be enrolled or have the intention to enrol<sup>2</sup> in *Università Cattolica* for the very first time in a.y. 2021/2022:

1. **in a regular year** of a bachelor degree, a single-cycle degree (provided they do not have a degree yet) and a master degree (after a bachelor degree, provided they do not have an equivalent degree yet);
2. **in the first year “fuori corso”<sup>3</sup>**;
3. **in the second year “fuori corso”, only if the student has a disability equal to or higher than 66%**;
4. **in a specialization course** for a period of time corresponding to the specific course duration (excluded those related to the medical area, as specified by D.Lgs. n 368, 4 August 1999)
5. **in a PhD programme** (the so-called “Dottorati di Ricerca”, activated through the *Decreto Ministeriale, 3 July 1998, n 210 art. 4*) for a period of time corresponding to the specific course duration (provided they are not already beneficiaries of scholarships or of research grants).

It is possible to submit the application for the scholarship even before being officially enrolled in *Università Cattolica del Sacro Cuore*. The enrolment in a.y. 2021/2022 will have to be effective by the deadline foreseen by the University. All the payments related to the scholarships will still depend on the actual enrolment. In case a student does not actually enrol and has benefited from one of the services provided by *EDUCatt*, the corresponding money amount for the service must be paid back (e.g., the amount corresponding to the meals provided for free).

**The deadline for the application submission is 30 SEPTEMBER 2021.**

<sup>3</sup> This expression is used to identify students who have not completed their studies within the set time period. This year is calculated starting from the very first year of enrolment in compliance with the regulation of the specific attended faculty.

By this deadline, the students whose families have generated some incomes or hold some properties in Italy must have gone to a fiscal assistance specialized centre (also known as *CAAF Centro Autorizzato di Assistenza Fiscale*) to request the document certifying their economic situation, called “Attestazione ISEE per le prestazioni agevolate per il diritto allo studio universitario”<sup>4</sup>. This document must have been requested in the calendar year **2021 and must be currently valid**, otherwise the application will be evaluated as negative (the date considered is the one on the “DSU” document). Other typologies of “attestazione ISEE”, for example the category “ISEE ordinario” or “ISEE attestazioni riportanti annotazioni di omissioni o difformità” will NOT be accepted.

In order for the ISEE document to be accepted, the following sentence must be written: “si applica alle prestazioni agevolate per il diritto allo studio universitario in favore di (followed by the student’s fiscal code)”.

For the students who are resident abroad, as per paragraph 4.2.3, this certificate is replaced by the certificate called “ISEEU Parificato”, as better specified below.

**NB: all official communications by EDUCatt will be published on the website [www.educatt.it](http://www.educatt.it) or will be sent by email. The students are therefore required to promptly communicate any change of their email address and to periodically check their email (including the spam folder).**

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### 3.2 WHO CANNOT APPLY:

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- a. the students who already have a degree which is equivalent/higher than the degree course they are enrolling in a.y. 2021/2022;
- b. the students who benefit or have already benefited from another scholarship (even partially) provided by other private or public institutions for the same academic year. In case the students have any doubts, they should contact EDUCatt offices in their campus;
- c. the students enrolling in *Università Cattolica* after interrupting their studies either in *Università Cattolica* or in another university (before a.y. 2021/2022);
- d. the students enrolled in the so-called “fuori corso intermedio” or “ripetente intermedio”;
- e. the students who transfer from another campus, faculty or degree course, repeating the enrolment of the year they have already attended in *Università Cattolica* or in another university<sup>5</sup>;
- f. international and extra-EU students living outside Italy with international access certificate and benefiting from specific financial support as indicated in the following web pages:
  - <https://international.unicatt.it/ucscinternational-lauree-di-primo-livello-tasse-e-borse-di-studio> (bachelor degree)
  - <https://international.unicatt.it/ucscinternational-lauree-magistrali-tasse-e-borse-di-studio> (master degree)
- g. the students enrolled in a PhD (the so-called “Dottorati di Ricerca”, activated through the *Decreto Ministeriale, 3 July 1998, n 210 art. 4*) **benefiting from a scholarship or from a research grant;**
- h. the students enrolled part-time;
- i. the students attending courses related to the international projects activated in *Università Cattolica*, but NOT enrolled in this University.

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<sup>4</sup>The typology of ISEE named “ISEE corrente” can also be taken into account, if valid on the date of submission of the scholarship application. It can be requested in case there is a significant decrease in the incomes of the family unit, due to unexpected events related to the family members’ job situation. For more details, please consult the following Italian act: *art. 9 of DPCM 5 December 2013, n 159*.

<sup>5</sup> Example: the student who was already enrolled in the 1st and 2nd year of any faculty (both bachelor and single-cycle degree courses), and who now intends to enrol in a 1st year of another faculty (both bachelor and single-cycle degree courses) will only have the possibility to apply for the scholarship starting from the 3rd year, if the merit-based requirements indicated in point 3 of this document are met.

### 3.3 Particular conditions

The students who can apply (following the requirements in section 3.1) but could not apply during the academic years before 2021/2022, because they found themselves in one of the situations reported in paragraph 3.2 (“WHO CANNOT APPLY”), will have to acquire and record a precise number of academic credits (CFU) as follows:

- the students previously finding themselves in one of the situations described in paragraph 3.2.c must record the number of academic credits for the year of enrolment (as specified in the chart in paragraph 4.1.2.a);
- the students finding themselves in one of the situations described in paragraph 3.2.d must record all the academic credits of the year/years preceding the enrolment in the year “fuori corso” or “ripetente intermedio”, with no possibility to benefit from bonus credits. During the immediately following years, the student must meet the merit-based requirements for each year of enrolment (as specified in the chart in paragraph 4.1.2.a)<sup>6</sup>. Only in the case in which the student is enrolled as “fuoricorso intermedio” or “ripetente” and the university regulation does not allow the student to record exams and credits (the so-called “anno buco”), the number of credits required corresponds to the one specified in the chart at paragraph 4.1.2;
- the students finding themselves in one of the situations described in paragraph 3.2.e must record the number of academic credits for the year of enrolment as specified in the chart in paragraph 4.1.2.a, excluding any credits recorded in previous academic careers.

In case the students need more specific clarifications, they should refer to the official Italian document for the call (paragraph 3.3) or get in contact with *EDUCatt* offices in their campus.

## 4. REQUIREMENTS TO BE INCLUDED IN THE RANKINGS FOR THE SCHOLARSHIPS

In order to be included in the definitive rankings of *EDUCatt* scholarships, the applicants must be regularly enrolled in *Università Cattolica* for a.y. 2021/2022 by the deadline established by the Faculty. Furthermore, the applicants must meet both income and merit-based requirements, as specified below.

### 4.1 Merit-based requirements

The merit-based requirements must be distinguished into:

- requirements for the students enrolled for the very first time in a first year
- and
- requirements for the students enrolled for the very first time in a year after the first one.

#### 4.1.1 Students enrolled for the very first time in a first year

The students enrolling for the very first time in the first year of a bachelor degree, a master degree, a single-cycle degree, a PhD programme, a specialization programme (the medical area excluded) must be correctly enrolled in the courses according to the modalities and deadlines foreseen by their Faculty.

<sup>6</sup> Here is an example of a student with a previous career:

- a.y. 2018/2019 regular enrolment in the 1<sup>st</sup> year of the single-cycle degree course in Medicine;
- a.y. 2019/2020 regular enrolment in the 2<sup>nd</sup> year of the single-cycle degree course in Medicine;
- a.y. 2020/2021 enrolment in the 1<sup>st</sup> year “fuori corso” after the 2<sup>nd</sup> of the single-cycle degree course in Medicine;
- a.y. 2021/2022 regular enrolment in the 3<sup>rd</sup> year of the single-cycle degree course in Medicine.

In order to be declared admissible, according to the merit-based requirements in a.y. 2021/2022, the student in question must record all the academic credits of the 1<sup>st</sup> and 2<sup>nd</sup> year of the degree course by 10 August 2022 (e.g., 110 credits). During the immediately following academic year (e.g., 2022/2023), the student will also have to record an increase of 58 credits that are foreseen between the 3<sup>rd</sup> and 4<sup>th</sup> year (127-69=58) for a total amount of 168 credits (58+110 for the first two years).

**NB:** these students must meet the following requirements (except the students enrolled in specialization courses or PhDs):

- pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirements (the so-called “OFA”);
- reach a minimum level of academic credits (CFU), recorded **by 10 August 2022**, as specified in the official Italian document for the call (chapters 10 and 15).

#### 4.1.2 Students enrolled for the very first time in a year after the first one

##### 4.1.2.a Bachelor degree, master degree, single-cycle degree courses

**The students enrolling in a year after the first one** of bachelor degree, master degree and single-cycle degree courses:

- must have acquired and recorded the minimum amount of academic credits (CFU) in their curriculum by **10 August 2021**, as foreseen in the chart below. These academic credits must also be present in the certifications issued by *Università Cattolica*;
- **can benefit from bonus credits**, if needed, to reach the number of academic credits required, as specified in the same chart:

**CHART OF REFERENCE FOR THE ACADEMIC CREDITS (CFU)**

| FACULTY                                    | DEGREE COURSE   | ACADEMIC CREDITS (CFU) |     |     |     |     |       |
|--|---|------------------------|-----|-----|-----|-----|-------|
|  |   | 2°                     | 3°  | 4°  | 5°  | 6°  | 1° fc |
| All  | Bachelor degree   | 35                     | 80  | ==  | ==  | ==  | 135   |
| All  | Master degree   | 35                     | ==  | ==  | ==  | ==  | 80    |
| All  | Single-cycle degree   | 35                     | 80  | 135 | 190 | ==  | 245   |
| EXCEPT FOR:                                |   |                        |     |     |     |     |       |
| “Scienze agrarie, alimentari e ambientali” | Master degree in “Agricoltura sostenibile di precisione”<br>Profile “Viticoltura ed Enologia” | 19                     | ==  | ==  | ==  | ==  | 80    |
| “Psicologia” and “Medicina e Chirurgia”    | Bachelor degree   | 35                     | 88  | ==  | ==  | ==  | 148   |
| “Psicologia” and “Medicina e Chirurgia”    | Master degree   | 35                     | ==  | ==  | ==  | ==  | 88    |
| “Medicina e Chirurgia”                     | Single-cycle degree in “Odontoiatria”   | 35                     | 103 | 165 | 211 | 273 | 333   |
| “Medicina e Chirurgia”                     | Single-cycle degree in “Medicina”   | 30                     | 69  | 127 | 180 | 258 | 296   |
| “Medicina e Chirurgia”                     | Single-cycle degree in English language (“Medicine and Surgery”)                              | 35                     | 78  | 149 | 192 | 258 | 320   |
| Medicina e Chirurgia                       | Single-cycle degree in Farmacia   | 32                     | 83  | 138 | ==  | ==  | ==    |

*EDUCatt* may make modifications in the chart above, because of possible changes taking place after the publication of the call.

**NB:** Not all the credits in a student’s curriculum can be taken into account as to satisfy the merit-based requirements (for example, the credits acquired after a non-compulsory internship, the exams defined “integrazioni curriculari”, “sopranumerari”, included those indicated as “sopranumerari” exams and they have been anticipated in the curriculum) and the credits recorded in the student’s career after changing degree course without continuity<sup>7</sup>). The accepted academic courses can be checked in the *EDUCatt* document for the call in the Italian language. If in doubt, please contact *EDUCatt* offices in the related campus.

In accordance with the University, in order to calculate the academic credits valid for the assignment of a scholarship, *EDUCatt* will consider the results of the following exams, even if recorded after 10th August 2021, as long as these are recorded by 31 October 2021:

- the final test of a compulsory professional training (internships are excluded) in the courses under “Professioni Sanitarie” of the Faculty “Medicina e Chirurgia” in Rome;
- the exams taken abroad by 10 August 2021, after taking part in an international mobility programme (in this case the students **MUST** communicate this condition to *EDUCatt*, otherwise, these exams will not be calculated).

<sup>7</sup> - Example of a course without continuity: a.y. 2020/2021 enrolment in 1st year of Economics, a.y.2021/2022 enrolment in the 1st year of Italian Literature and Philosophy. - Example of a course with continuity: a.y. 2020/2021 enrolment in 1st year of Economics, a.y. 2021/2022 enrolment in the 2nd year of Italian Literature and Philosophy.

The students with a disability level equal to or higher than 66% can have a reduced number of credits according to the typology of their disability (up to 40% of the total credits in the chart above). *EDUCatt* will set appropriate merit-based criteria for the single cases in cooperation with experts.

In order to meet the situation facing the students enrolling in the second year of the Faculty of "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Linguistic Sciences and Foreign Literatures), and in the interdepartmental degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Linguistic Sciences and Foreign Literatures) of the Faculties "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social Sciences), *EDUCatt* will acknowledge, by convention, some credits for the language exams ONLY for the students ENROLLING IN THE SECOND YEAR either of a bachelor or a master degree, calculating them as follows:

- 3 academic credits (CFU) for the oral exam ("PROVA INTERMEDIA ORALE");
- 4 academic credits (CFU) for the written exam ("SCRITTO - PROVA INTERMEDIA").

If the total credits related to these exams have already been recorded, no increase will be acknowledged for the separated parts.

#### *How to use Bonus Credits*

In order to reach the minimum number of credits required to be admitted to the ranking by 10 August 2021, all the students enrolled in a year after the first one can benefit from bonus credits, according to the ways described below. This chance is given only if the student has never benefited from the use of bonus credits before (**not even in other universities**).

#### *Bachelor degree*

2nd year: 5 bonus credits max.

3rd year: 12 bonus credits max., if never used before

1st year "fuori corso": 15 bonus credits max., if never used before

#### *Master degree (two-year course)*

2nd year: 15 bonus credits max., if never used before in the bachelor degree course

1st year "fuori corso": 15 bonus credits max., if never used before

#### *Single-cycle degree*

2nd year: 5 bonus credits max.

3rd year: 12 bonus credits max., if never used before

4th year: 15 bonus credits max., if never used before

5th year: 15 bonus credits max., if never used before

6th year (only for the Faculty of "Medicina e Chirurgia"): 15 bonus credits max., if never used before

1st year "fuori corso": 15 bonus credits max., if never used before

When students use their bonus credits related to a specific course year, they lose the possibility to further accumulate bonus credits, but they can only use the ones left during the following years. For example, if they use 2 credits out of 5 in their second year of the bachelor degree, they can only have 3 max. credits for the following years, either in their bachelor degree or in their master degree. The bonus credits used for a specific year of enrolment cannot be used again to meet the minimum merit-based requirements in the following year.

#### *4.1.2.b PhDs and Specialization Programmes*

Students enrolled in these courses are expected to meet the requirements established by the University to be admitted in the following year.

|                                  |   |
|----------------------------------|---|
| <i>PhDs</i>                      | Excluding beneficiaries of scholarships or research grants  |
| <i>Specialization Programmes</i> | Excluded those belonging to the medical area, as specified by <i>D. Lgs. n 368, 4 August 1999</i> |

## **4.2 Income-based requirements**

The income-based requirements are related to the family unit, as specified in the Italian act *D.P.C.M. n 159, 5 December 2013*.

For the students whose family unit generates an income and/or hold properties in **Italy**, there are two parameters of reference:

- the so-called “ISEE/ISEEUP\*”, concerning the economic situation (*Indicatore della Situazione Economica Equivalente per le prestazioni agevolate per il diritto allo studio universitario*)<sup>8</sup>;
- the “ISPE”, concerning the patrimonial situation (*Indicatore della Situazione Patrimoniale Equivalente*). This value is obtained using the following calculation: “ISP” / “scala di equivalenza” / ISPEUP\*.

\*For those students residing in countries other than Italy (see par. 4.2.3 such parameters are respectively replaced by the ISEEUP and ISPEUP values in the attestazione “ISEEU Parificato”, as better specified later in this document.

**The parameters that will allow students to get a scholarship must not exceed € 23,000 in the ISEE and € 50,000 in the ISPE.**

In accordance with the activities related to the verifications on the economic conditions (see chapter 13 below), any documentation not compliant with the scheduling and features requested by this regulation **will not be considered**.

Students declaring a total gross income between € 0 and € 11,967 and admissible for the benefit may be asked, during the year, to provide some more information related to the means of economic support used by the family for essential needs (possible rent, utilities, etc.).

#### 4.2.1 Family unit

In order to know how a family unit is defined in the Italian legislation (*art 3 D.P.C.M. 159 5 December 2013*), please refer to *EDUCatt* document for the call in the Italian language.

Specifically, the family unit is composed of:

1. the applicant (the student);
2. the applicant’s parents – if they are a married couple, not legally separated or divorced, or if not married, but living together - and their fiscally dependent children even if not present in the declaration of the family status;
3. the parent benefiting from family allowances for the student in case of legal separation or divorce;
4. whoever is present in the declaration of the student’s family status on the date of the application submission, even if no degree of kinship ties them;
5. possible foster children of the student’s parents on the date of the application submission.

In case the students do not fiscally live with their parents and are neither “independent” (see paragraph 4.2.2 of this regulation) - even if they are married and/or already have children - will still be considered as part of their parents’ family unit.

In case the student’s parents do not live together, reference must be made to the particular conditions expressed in the Italian law (*art. 8 of D.P.C.M. n 159 5 December 2013*).

The students who find themselves in the condition mentioned as “convivenza anagrafica”, due to religious, health, military, penal reasons or similar will be considered a family unit themselves, except for the cases in which they are part of their spouse’s family unit.

#### PhD students’ family units

In order to calculate the “ISEE per le prestazioni agevolate per il diritto allo studio universitario”, the applicant’s family unit can be composed exclusively by the applicant, the applicant’s partner, the minor children and also the legal ones, if dependent and even if not cohabitant any

<sup>8</sup> If the students declare a scholarship that they themselves have obtained among the tax-free income in their ISEE (in “Quadro FC4” of the DSU), *EDUCatt* will take away the amount corresponding to the declared scholarship, divided by the value of the “scala di equivalenza”, from the ISEE value. Such deduction, however, will NOT be applied in the case of scholarships declared by any other member of the family unit.

more (the so-called “nucleo ristretto”, without any other people living with the applicant according to public records) or, if more favourable to the applicant, the one created according to the ordinary rules mentioned above (*art. 3 of D.P.C.M. n 159 5 December 2013*).

#### 4.2.2 Economically independent students

To be classified as “independent students” according to *EDUCatt* document for the call in the Italian language, there are two conditions to be met simultaneously:

- a) the students must have been living on their own - in a property different from the family's and not belonging to any of the family unit members - for two years or more before the date of the application submission;
- b) the students must have been working as an employee or similar, not for a family member, for two years or more with a fiscally declared income of at least € 6,500 per year.

Even if only one of the conditions a and b (specified above) is not present – duly certified for all the years of reference – the students cannot be considered independent and, therefore, their own economic and patrimonial situation - and also the one of the original family unit - will be taken into account.

If there are any doubts on this matter, *EDUCatt* offices in the University campus are available.

#### 4.2.3 Regulations concerning the students resident in countries other than Italy, or having at least one of their family unit member resident in countries other than Italy

The students who are not resident in Italy, or who have at least one family unit member who is not resident in Italy must go to one of the C.A.F.-M.C.L. offices (<https://www.cafmcl.it/Le-Nostre-Sedi>) by the foreseen deadline in order to get the certificate “attestazione ISEEU Parificato” issued for free for the calendar year 2021 (the date to be considered valid is the one on the certificate).

When requesting this certificate, the student must explicitly refer to the existing agreement between C.A.F.-M.C.L. and Fondazione *EDUCatt* concerning the issuing of ISEEU Parificato. The list of the documents needed to have this document issued is available at the link <https://www.cafmcl.it/I-Servizi/Iseeu#2>. For any further detail, students can refer to the contacts of the selected office (<https://www.cafmcl.it/Le-Nostre-Sedi>) or to the General Management of the CAF-MCL ([direzionegenerale@cafmc.it](mailto:direzionegenerale@cafmc.it)). Only if the student is abroad and not able to go to one of the C.A.F.-M.C.L. offices in person by the deadline foreseen for the online application (e.g., student abroad waiting for permission to leave the country or not able to travel due to health issues), he/she can communicate the impossibility via email to [direzionegenerale@cafmc.it](mailto:direzionegenerale@cafmc.it), to agree on the documents to be sent in digital format via email and have the attestazione ISEEU Parificato issued and sent in digital format via email as well.

Students coming from particularly poor countries (indicated in a specific law by the Italian Ministry for Education, University and Research in agreement with the Foreign Ministry – see <https://www.gazzettaufficiale.it/eli/id/2021/03/12/21A01385/sg>) are exempted from the provision of the “Attestazione ISEE and ISEEUP” certification, as they will have their economic conditions evaluated on the basis of a certification by the Italian representation in the country of origin, stating that the student does not notoriously belong to an economically and socially high-ranking family. Such certification can also be issued by the foreign university, if this is linked with Italian universities through agreements, or by Italian institutions authorized to guarantee the economic hedges, in compliance with the current regulations concerning the enrolment of foreign students in Italian universities. In this latter case, the institution issuing the certification commits to the payment of the accommodation fee on the student's behalf, in the event that he/she does not proceed with the due payments.



NB: Students coming from non-EU countries are kindly invited to get in touch with UCSC International Office (phone: +39 02 7234.5257 / 5258 / 5259, email: international.admissions@unicatt.it) to check if there is any available financial support, as described in the following webpages:

- <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-eborse-di-studio> (bachelor degree)
- <https://international.unicatt.it/ucscinternational-ammissioni-e-tasse-tasse-eborse-di-studio-4805> (master degree)

Those students who have been recognized the status of political refugee will have to provide a copy of the certification as well as an “Attestazione ISEEU” by the already mentioned deadline.

## 5. AMOUNT OF SCHOLARSHIPS

The amount of the scholarship depends both on the income range (according to the ISEE/ISEEUP) of the students’ family unit and on their municipality of residence.

### 5.1 Income ranges

According to the value of ISEE/ISEEUP:

| 1 <sup>st</sup> range |           | 2 <sup>nd</sup> range |           | 3 <sup>rd</sup> range |           |
|-----------------------|-----------|-----------------------|-----------|-----------------------|-----------|
| from €                | 0,00      | from €                | 14,420.32 | from €                | 17,709.35 |
| to €                  | 14,420.31 | to €                  | 17,709.34 | to €                  | 23,000    |

### 5.2 Municipality of residence

In order to establish the amount of the scholarship, the students are divided into three categories according to their residence at the date of 31/12/2021<sup>9</sup>:

- **Local students:** those resident in a municipality included in the list of municipalities that can be found on the web page: <https://educatt.unicatt.it/agevolazioni>;
- **Commuting students:** those resident in a municipality included in the list of municipalities that can be found on the web page: <https://educatt.unicatt.it/agevolazioni>;
- **Away-from-home students**<sup>10</sup>: those resident in a municipality NOT included in the two lists mentioned above and signing a rental agreement for a fee in the city where the university campus is based or in the nearby municipalities. The “away-from-home students” are considered as such, **only if** they rent some accommodation in the city where the attended university campus is located, or in the nearby municipalities<sup>11</sup> from where they can reach the university campus daily. These students must demonstrate that they are living in an accommodation solution in a public/private residence, or in a private flat, which must NOT be a property owned by any of the members of the applicants’ family unit for a period that cannot be shorter than 10 months (between 1/09/2021 and 31/10/2021 included). **If this requirement is not met, the student will be classified as “commuting”.**

<sup>9</sup> Students who on 31/12/2021 have changed their place of residence from the one previously indicated in the online application, must promptly notify EDUCatt in order to recalculate the amount of the scholarship according to the corresponding “Local”/“Commuting”/“Away-from-Home” case.)

<sup>10</sup> Pursuant the Italian law art. 13 comma 3 D.P.C.M. 9 April 2001, extra-EU students are included in the category “away from home”, independently from where they reside in Italy, except for the case of students whose family units reside in Italy. In this respect, those who are granted a scholarship calculated for “away-from-home” students are still obliged to provide a fiscally valid rental agreement. The accommodation must be for a fee. “

<sup>11</sup> The students who will spend some months abroad, in order to participate in international mobility programmes during the indicated period, can provide a certification or any fiscally valid documentation related to the payment of the rental fee for the accommodation abroad. The reported period abroad will be added to the one related to the accommodation in the Italian city of the attended university campus in order to meet the 10-month requirement as to the purposes of the recognition of the “away-from-home” status.

In order to be classified as “away-from-home”, the students must provide the following documentation related to the **expenses for their accommodation**:

- a rental agreement related to a property **not** owned by a family unit member, regularly registered in their own name or in the name of one of their family members for an overall fee not lower than € 1,000 referred to the entire period included between 01/09/2021 and 31/10/2022;

or

- a fiscally valid certification of the payment for the accommodation in public/private structures<sup>12</sup> for an overall fee not lower than € 1,000 referred to the entire period included between 01/09/2021 and 31/10/2022.

The documents mentioned above must be uploaded **by 31 OCTOBER 2021** on the students' own personal web area MyEDUCatt.

The following data will be required as well: the owner's contacts, the address and details of the apartment or the residential structure, and the monthly cost for the accommodation<sup>13</sup>.

If the students are still looking for accommodation at the moment of the application submission (and therefore do not have the aforementioned data related to the accommodation and/or the rental agreement), they will have the possibility to communicate and/or upload these data by **31 October 2021** through the dedicated web procedure available on their own personal MyEDUCatt area <http://myeducatt.unicatt.it>.

In case the area dedicated to the rental agreement is not filled in by **31 October 2021**, the student CANNOT be considered as “away-from-home”.

The amounts of the scholarships, including the refund of the regional tax related to the “Diritto allo Studio”, are the following:

#### 5.2.1 Local students

- 1<sup>st</sup> income range: € **2,007** (\*) + a meal per day = overall value € **2,719**
- 2<sup>nd</sup> income range: € **1,544** (\*) + a meal per day = overall value € **2,256**
- 3<sup>rd</sup> income range: € **1,220** (\*) + a meal per day = overall value € **1,932**

#### 5.2.2 Commuting students

- 1<sup>st</sup> income range: € **2,213** (\*) + a meal per day = overall value € **2,925**
- 2<sup>nd</sup> income range: € **1,748** (\*) + a meal per day = overall value € **2,460**
- 3<sup>rd</sup> income range: € **1,421** (\*) + a meal per day = overall value € **2,133**

#### 5.2.3 Away-from-home students

- 1<sup>st</sup> income range: € **4,566** (\*) + a meal per day = overall value € **5,278**
- 2<sup>nd</sup> income range: € **3,980** (\*) + a meal per day = overall value € **4,692**
- 3<sup>rd</sup> income range: € **3,417** (\*) + a meal per day = overall value € **4,129**

(\*) The aforementioned amounts also include € 50 as a forfeit contribution for the services, and this amount will be automatically deducted from the scholarship.

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### 5.3 Warnings

- The daily meals over the whole academic year are calculated as a forfeit equivalent amount of € 712, which will NOT be monetized if *EDUCatt* is able to guarantee the pro-

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<sup>12</sup> E.g., residences, hostels, B&Bs, etc. This category does not include the so-called “scrittura privata” related to accommodation solutions rented by private owners, which require a regularly registered rental agreement.

<sup>13</sup> Except if staying in one of *EDUCatt* structures.

vision of the daily meal through the structures – either managed directly or under agreement - located in the city of the campus the students attend. The money equivalent to € 712 for this service will be deducted from the total value of the scholarship; meals will be available by showing the university badge on the opening days of the facilities according to the terms and conditions specified at <https://www.educatt.it/Ristorazione>.

- The opportunity to benefit from a meal per day ends with the conclusion of the university career for any reason.
- The meal can be consumed only by the beneficiary and cannot be transferred to third parties. In case the university badge is misused to this purpose, the student owning it will have to pay for the meals unduly benefited, in compliance with the food service fee in range D\*\*.
- The students who do not use the food service cannot be refunded, except for those students who will join an international mobility programme, only if this is properly documented.
- The payment of the scholarships to beneficiary students admitted or readmitted in *EDUCatt* residences will be adjusted to the “income range C” as better specified in the “Application Requirements and Regulation of the Call for Admission or Readmission in the University Residences of *Università Cattolica* for a.y. 2021/2022”.
- For beneficiary students enrolled in the first year “fuori corso”, **all the amounts above must be interpreted as halved, as well as the value of the meals and the period of benefit.**

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#### 5.4 “Admissible but non-beneficiary” students

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The “admissible but non-beneficiary” students are those who, despite meeting the requirements listed in this regulation, will not benefit from the money contribution<sup>14</sup> due to the exhaustion of the funds allocated by *Regione Lombardia* and the Italian Ministry for Education, University and Research.

The “admissible but non-beneficiary” students **enrolled in a year after the first one** will benefit from the exemption from the University tuition fees and of one meal per day from 1 January to 31 December 2022 in *EDUCatt* canteens during the opening days of the structures according to the conditions on the following web page: <https://educatt.unicatt.it/educatt-servizi-ristorazione>.

The “admissible but non-beneficiary” students **enrolled in the first year** can benefit from the exemption from the University tuition fees and from the first consumed meal of the day (either lunch or dinner), at the same reduced rate foreseen for the students belonging to the first income range from 1 January to 31 December 2022 in *EDUCatt* canteens during the opening days of the structures according to the conditions on the following web page: <https://educatt.unicatt.it/educatt-servizi-ristorazione>.

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## 6. SCHOLARSHIP INTEGRATIONS

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There are three cases of money integration:

- for students with disability;
- for students on international mobility/internships;
- for students graduating within the legal duration of their course as foreseen by their Faculty.

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<sup>14</sup> The assignment of the money contribution is related to the position in the final ranking, which is formed according to the criteria described in chapter 7 of this regulation.

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## 6.1 Students with disability

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In case, on 30 September 2021, the beneficiary is a student with a disability level higher than 66%, the yearly amount of the scholarship (see 5.2.1, 5.2.2 and 5.2.3 above) can be increased to € **2,821** for local students, to € **4,014** for commuting students and to € **7,353** for away-from-home students. Under agreement with the *Support Service for Students with Disabilities and Students with Specific Learning Disorders* (the office in charge for the integration of these students in *Università Cattolica*).

In order to benefit from the integration, the concerned students must upload the documents certifying their disability in the online application. According to the student's disability, the scholarship can also be converted into special equipment, different learning materials, accommodation, accompanying service, tutoring, interpret and/or any other tool suitable to overcome the student's own difficulties.

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## 6.2 Students taking part in international mobility programmes

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All admissible students, both beneficiary and non-beneficiary, can apply for an integration of their scholarship, if they take part in mobility programmes abroad in a.y. 2021/2022.

For the students enrolled in a first year (except for the ones enrolled in a PhD course or a specialization course), the integration of the scholarship is paid if they:

- a. pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirements (the so-called "OFA");
- b. reach a minimum level of academic credits (CFU), recorded by 10 August 2022, as specified in the official Italian document for the call (chapters 10 and 15).

The maximum monthly contribution is € **550** for the duration of their period of mobility abroad for a maximum of 10 months. The period abroad must be of 3 months at least. The study abroad program (in collaboration with *Università Cattolica*) must be certified by the office responsible for international exchanges in the university abroad. The possible funds provided to the students by the European Union will be deducted from the amount of the integration of *EDUCatt* scholarship.

The students can also access a refund for their travel expenses: up to € **150** (for EU countries), and up to € **500** (for extra-EU countries). The integration for mobility can be granted for one single programme and only once for each degree course attended.

**If the total amount necessary to fulfil all students' applications is higher than the amount specifically allocated by Regione Lombardia and the Ministry of University and Research, the scholarship integration will be proportionally reduced.**

**The application for the mobility integration must be made in conjunction with the application for the scholarship, and the students** will be paid when they have completed their internship, only if they fulfil the obligations related to the participation in the programme.

**NB:** The amount of *EDUCatt* scholarship, for the months spent abroad for "commuting" and "away-from-home" students, will be adjusted to the amount given to "local students".

For the students enrolled in the first year "fuori corso", the amounts above will be **halved**.

**PLEASE NOTE** – During the period spent abroad, it is forbidden for the student to benefit from the food service provided by *EDUCatt*. Such interdiction is valid also in case the student gets back to Italy - during the stay abroad - for any reason (e.g., to take exams, for Christmas break, etc.).

### 6.3 Graduation award for students graduating within the legal duration foreseen for their degree course

This integration only concerns students enrolled in the last year of a **master degree course** or a **single-cycle degree course** in a.y. 2021/2022, who resulted “beneficiary” for the same academic year. “Admissible but non-beneficiary” students **cannot** access this scholarship integration.

There are 170 integrations available, each one consisting of € 1,000, and they are dedicated to beneficiary students who graduate within the legal duration foreseen for their degree course, and without any interruption from the very first enrolment during their university career.

The master degree students must also:

1. have completed their bachelor degree in a number of years equal to the legal length of the degree program;
2. not have already benefited from the graduation award, if they graduated in another university in their bachelor degree.

**The students must apply within 60 days after their graduation date through the online application available in MyEDUCatt area. Requests are accepted in chronological order until exhaustion of the number of the benefits that can be assigned. Possible requests following the exhaustion could be accepted if further funds are available.**

## 7. RANKINGS

The rankings are created according to the following criteria:

### 7.1 Students enrolled for the very first time in the first year of any degree course

The ranking is created on the basis of the ISEE/ISEEUP value of the student’s family unit resulting from the formula here below:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

ISEE/ISEEUP= 0 ➤ 1,000 points (1<sup>st</sup> place in the ranking)

ISEE/ISEEUP= 23,000 ➤ 0 points (last place in the ranking)

If two students get the same score, the student belonging to the higher year of enrolment takes precedence; if the score is still the same, the focus is on the higher diploma grade, and in case of further parity, the precedence is given to the younger applicant.

### 7.2 Students enrolled for the very first time in years after the first one in a specialization programme or in a PhD

The ranking is created based on the ISEEUP value of the student’s family unit resulting from the formula here below:

$$\left(1 - \frac{\text{ISEE of the family unit}}{\text{maximum limit of the ISEE}}\right) \times 1,000$$

Therefore, the order within the ranking varies between 1,000 and 0 points.

ISEE/ISEEUP = 0 ➤ 1,000 points (1<sup>st</sup> place in the ranking)

ISEE/ISEEUP = 23,000 ➤ 0 points (last place in the ranking)

If the score related to the income is the same between two students, the younger applicant takes precedence.

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### 7.3 Students enrolled for the very first time in years after the first one in any degree course (except for specialization programmes and PhDs)

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The ranking is based on the academic merit reached by students by **10 August 2021**:

- P1 is the score related to the recorded academic credits (CFU);
- P2 is the score related to the arithmetic average of the exam grades.

1,000 points can be attributed overall and distributed as follows: 600 points for the recorded credits (P1) and 400 points for the arithmetic average of the exams grades (P2), as specified in 7.3.1 and 7.3.2. If, in the previous years, the students found themselves in one of the conditions described in paragraph 3.2.d of this regulation, the calculation of the score related to the academic merit will take into account the average grade of all the exams taken and the number of credits corresponding to the minimum merit-based requirements foreseen for the specific year of enrolment and the degree course.

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#### 7.3.1 Calculation of P1

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$$P1 = \frac{\text{recorded ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}}{\text{maximum of ACADEMIC CREDITS} - \text{minimum of ACADEMIC CREDITS as in the call}} \times 600$$

**P1 = 0** if the academic credits (CFU) recorded by the student correspond to the minimum foreseen in the call for their enrolment year.

**P1 = 600** if the academic credits (CFU) recorded by the students correspond to the maximum foreseen in the call for their enrolment year.

**NB:** when referring to “the maximum of ACADEMIC CREDITS”, 60 academic credits for each enrolment year are conventionally meant. If the student records more academic credits than the number foreseen in the call, the amount foreseen for the specific enrolment year will still be considered the maximum, as to the calculation purpose.

#### 7.3.2 Calculation of P2

$$P2 = \frac{\text{Arithmetic average of the exams grade} - 18}{31 - 18} \times 400$$

**P2 = 0** if the arithmetic average corresponds to the lowest grade (18).

**P2 = 400** if the arithmetic average corresponds to the highest grade “30 e lode” (31).

**NB:** As to the purpose of the arithmetic average, the highest grade “30 e lode” is calculated as “31”.

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### 7.4 Order in the ranking

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If the score related to the academic merit is the same, the student that did not use any bonus credits takes precedence on the others, and then the student with the higher income-based score follows. In case of further parity, the precedence will be given to the student enrolled in the higher year and then to the younger student. The students with a disability equal to or higher than 66%, if included in the ranking, have the right to the assignment of a scholarship, even if there are no more scholarships available.

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## 8. MODALITIES AND DEADLINES FOR THE SUBMISSION OF THE APPLICATION

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Before submitting the scholarship application, the students must have requested the aforementioned and currently valid “**Attestazione ISEE per le prestazioni agevolate per il diritto allo studio universitario**” (except for particular cases, as to paragraph 4.2.3) by **30 September 2021**.

The students residing in a country other than Italy, as specified in par. 4.2.3, the certification is replaced by the “attestazione ISEEU Parificato”.

In order to be actually considered valid, the application is to be submitted only online, accessing the student’s reserved area at <http://myeducatt.unicatt.it> **by 30 September 2021**. The applications which are not definitively confirmed and closed will not be considered when establishing the rankings. The confirmation is sent by email to the address the student declared when filling in the form and contains a PDF document with the overview of the entered data.

For any clarifications, the student must contact *EDUCatt* before the foreseen deadline. The students can even apply when they are not enrolled in *Università Cattolica* yet, but they cannot be assigned any benefit if they do not enrol for a.y. 2021/2022 by the deadline foreseen by their Faculty.

## 9. PUBLICATION OF THE RANKINGS, POSSIBLE SUBMISSION OF APPEALS AND SELF-CERTIFICATION OF THE SUBMITTED APPLICATION

*EDUCatt* will communicate the publication of the “temporary” rankings approximately **by the end of October 2021** via email and on its website. The outcomes will be available in the student’s personal area MyEDUCatt <http://myeducatt.unicatt.it>.

Any possible appeal concerning evaluation mistakes made by *EDUCatt* can be submitted (together with all the necessary documents) via email, or traditional mail, to *EDUCatt* Financial Support office in the campus the student belongs to, within 15 days after the publication of the rankings. The date that will be considered is the one in which the office receives the appeal, not the one on the postmark. Not checking the outcome in one’s own MyEDUCatt area, or not reading the communication on *EDUCatt* website, or not receiving the email are **NOT CONSIDERED VALID REASONS** for submitting an appeal after the aforementioned 15-day deadline. The outcome of the appeals will be communicated by email.

Once the procedure concerning the appeals is completed, the applicants will receive a communication about the “definitive” rankings, with the same modalities and deadlines of the temporary rankings. Possible appeals on the definitive outcomes will have to be forwarded to the competent authorities foreseen by the current legislation.

After the publication of the definitive rankings, the local institutions in charge for University and Research might allocate more funds. In this case, *EDUCatt* will inform the students about the availability of the so-called “final” rankings, including any possible changes of status from “admissible but non-beneficiary” to “beneficiary”.

In order to receive the assigned benefit, the students will be called to sign the overview of their submitted application, according to the modalities and by the deadline foreseen and indicated by *EDUCatt*.

The students will lose all the rights to the financial support and/or the equivalent provided services if they do not proceed with the scholarship self-certification.

## 10. DISBURSEMENT AND REVOCATION OF THE SCHOLARSHIP

### 10.1 Students enrolled in the first year (except for the specialization programmes and the PhDs)

The first instalment of the scholarship consists in the provision of services and, specifically, the access to the canteens for the calendar year 2022, adjusted to the accommodation fee for the

students admitted in *EDUCatt* structures through the Regulation of the call for admission and readmission to the University Residences in a.y. 2021/2022.

The payment of the balance of the scholarship, consisting in the money contribution, is subject to the positive outcome of the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirement (“OFA”) and to the acquirement and recording of a minimum of academic credits (CFU) within their curriculum for a.y. 2021/2022 by **10 August 2022**<sup>15</sup>.

These credits must also be present in the certifications issued by *Università Cattolica*. The minimum of academic credits is precisely the following:

- 25 credits (CFU) for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery;
- 27 credits (CFU) for the students enrolled in the single-cycle degree course of Pharmacy;
- 30 credits (CFU) for the students enrolled in any other degree course.

**NB:** Not all the credits in a student’s curriculum can be taken into account as to satisfy the merit-based requirements (for example, the credits acquired after a non-compulsory internship, the exams defined “integrazioni curricolari”, “soprannumerari”, included those indicated as “soprannumerari” exams and they have been anticipated in the curriculum) and the credits recorded in the student’s career after changing degree course without continuity<sup>16</sup>). The accepted academic courses can be checked in the *EDUCatt* document for the call in the Italian language. If in doubt, please contact *EDUCatt* offices in the related campus.

In order to meet the situation facing the students enrolling in the Faculty of “SCIENZE LINGUISTICHE E LETTERATURE STRANIERE” (Linguistic Sciences and Foreign Literatures), and in the interdepartmental degree course “SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI” (Linguistic Sciences and Foreign Literatures) of the Faculties “SCIENZE LINGUISTICHE E LETTERATURE STRANIERE” and “SCIENZE POLITICHE E SOCIALI” (Political and Social Sciences), *EDUCatt* will acknowledge, by convention, some credits for the language exams for the students either of a bachelor or a master degree, calculating them as follows:

- 3 academic credits (CFU) for the oral exam (“PROVA INTERMEDIA ORALE”);
- 4 academic credits (CFU) for the written exam (“SCRITTO - PROVA INTERMEDIA”).

If the total credits related to these exams have already been recorded, no increase will be acknowledged for the separated parts.

The students who do not pass the test evaluating the minimum level of knowledge requested to access the courses without additional learning requirement (“OFA”) or do not meet the aforementioned merit-based requirements by **10 August 2022** must pass the test and record the following academic credits by **30 November 2022**:

- 30 credits for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery
- 32 credits (CFU) for the students enrolled in the single-cycle degree course of Pharmacy;
- 35 credits for the students enrolled in any other degree course

in order to benefit from:

- half of the money contribution foreseen in the scholarship;
- half of the amount of the contribution for the participation in international mobility programmes;

<sup>15</sup> In accordance with *Università Cattolica*, in order to calculate the academic credits valid for the assignment of a scholarship, *EDUCatt* will consider the results of the following exams, even if recorded after 10 August 2021, as long as these results are recorded by 31 October 2022:

- the final test of a compulsory professional training (internships are excluded) OF THE COURSES OF “Professioni Sanitarie” of the Faculty of “Medicina e Chirurgia”.

<sup>16</sup> - Example of a course without continuity: a.y. 2020/2021 enrolment in 1st year of Economics, a.y.2021/2022 enrolment in the 1st year of Italian Literature and Philosophy. - Example of a course with continuity: a.y. 2020/2021 enrolment in 1st year of Economics, a.y. 2021/2022 enrolment in the 2nd year of Italian Literature and Philosophy.



- a partial exemption from the University tuition fees, as better specified in chapter 15 of this regulation.

NB: Not all the credits in a student's curriculum can be taken into account as to satisfy the merit-based requirements (for example, the credits acquired after a non-compulsory internship, the exams defined "integrazioni curricolari", "soprannumerari", included those indicated as "soprannumerari" exams and they have been anticipated in the curriculum) and the credits recorded in the student's career after changing degree course without continuity). The accepted academic courses can be checked in the *EDUCatt* document for the call in the Italian language. If in doubt, please contact *EDUCatt* offices in the related campus.

Students cannot either benefit from bonus credits to meet the aforementioned merit-based requirements, nor consider the credits related to the written and oral exams of their annual language exams (Faculty of "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Linguistic Sciences and Foreign Literatures), and in the interdepartmental degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Linguistic Sciences and Foreign Literatures) of the Faculties "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social Sciences).

N.B.: the calculation of the academic credits to record by 30 november 2022 cannot include the credits related to the written and oral exams of their annual language exams (respectively 3 and 4 academic credits), which can only be considered valid in the calculation until 10 August 2022.

The total amount of the scholarship will be **revoked** if the students do not meet the aforementioned minimum merit-based requirements even by **30 November 2022**. Therefore, they will have to pay back the amount of money received, as well as the value of the benefited service (e.g., the value of the meals). The rules concerning the revocation of the scholarship do not apply to the students with a disability equal to or higher than 66%.

The scholarship balance, for the students who have signed and provided the self-certification document according to the modalities and deadline indicated by *EDUCatt* Financial Support Office will be paid after the verification of the aforementioned merit-based requirements, approximately by the end of November 2022. In case the self-certification document has not been signed and provided to *EDUCatt* by **18 December 2022**, the student will lose the right to receive the money but will still have the right to access the other benefits foreseen in the scholarship (exemption from the University tuition fees and provision of the meals).

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## 10.2 Students enrolled in years following the first of any degree course

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The first instalment of the scholarship consists in the provision of services and, specifically, in the access to the canteens for the calendar year 2022, adjusted to the accommodation fee for the students admitted in *EDUCatt* Residences through the Regulation for the Call for Admission and Readmission to the University Residences in a.y. 2021/2022.

The payment of the balance of the scholarship, consisting in money contribution, will be paid approximately by the end of July 2022, to those students who have signed and provided the self-certification according to the modalities and deadline indicated by *EDUCatt* Financial Support Office.

In case the self-certification document containing the entered data is not signed and handed in by **18 December 2022**, the student will lose the right to receive the money but will still have the right to access the other benefits foreseen in the scholarship (exemption from the University tuition fees and provision of the meals).

### 10.3 Modalities for the bank transfer

The students who resulted as “admissible” will have to communicate their bank account details to *EDUCatt* (via the web procedure that will be online **by May 2022** on [www.educatt.it](http://www.educatt.it)), in order to enable the **refund of the first instalment of the University tuition fees, as well as the payment of the balance of the scholarship for the admissible students who resulted BENEFICIARY.**

The bank details can be the ones associated to the student’s University Card **Carta Ateneo+** or to another **Italian bank account owned by the student or by a member of her/his family unit.**

## 11 INCOMPATIBILITY - LOSS OF THE RIGHT

*EDUCatt* scholarship cannot be cumulated with similar forms of financial support provided by *EDUCatt*, *Università Cattolica* or other private or public institutions. There are some exceptions:

- the scholarships provided by universities in compliance with art. 15 and 17 of the Italian law 390/1991;
- the scholarships for foreign students provided by the Ministry of Foreign Affairs and International Cooperation;
- the places offered for free or at a preferential fare in residential structures not managed by *EDUCatt*.

In case the students have the chance to benefit from other forms of financial support, they must choose between the two. If the amount of money coming from other forms of financial support is lower than the amount foreseen in this call, *EDUCatt* will pay the difference<sup>17</sup> between the two benefits, only after the involved student makes a written request. On the contrary, the scholarship can be cumulated with other money contributions for study programmes abroad.

The students lose the right to their scholarship benefit in the following cases:

1. if they commit serious infractions towards *EDUCatt* or *Università Cattolica* implying penalties;
2. if they do not provide *EDUCatt* with the requested documents for the verification of truthful declarations by the foreseen deadline;
3. if they do not sign the overview of the submitted application by the deadline and according to the foreseen modalities and deadlines;
4. if they interrupt their studies.

## 12. CHANGE OF UNIVERSITY

In case students leave *Università Cattolica* to go to another university after 30 September 2021, *EDUCatt* will send the application to the Student Support Service of the new university after the student’s explicit request. Of course, all the acquired benefits will be lost, and the student will have to pay back what received up to the moment of the university transfer.

Conversely, students coming from another university to *Università Cattolica* after 30 September 2021 will have to provide the application submitted to the first university to *EDUCatt* by 30 November 2021. The enrolment in *Università Cattolica* in a.y. 2021/2022 must be regularly completed by the deadlines foreseen by the Faculty. Any payment of the scholarship is subordinated to the regular enrolment in a degree course in *Università Cattolica*.

<sup>17</sup> *EDUCatt* scholarships correspond to the gross amount indicated in paragraphs 5.2.1 - 5.2.2 - 5.2.3, adding the possible integrations described in chapter 6. However, the exemption from the university tuition fees is still guaranteed, even if the student is benefiting from other scholarships.

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### 13. VERIFICATIONS ON THE ECONOMIC CONDITIONS AND ON THE ACCURACY OF THE PROVIDED INFORMATION (D.P.R. 445/2000, ART. 71)

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EDUCatt has the right to verify the students' declarations in compliance with the following Italian acts: *legge 2 December 1991 n 390, art. 22* and *Decreto del Presidente della Repubblica 28 December 2000 n 445, art. 71* and *D.P.C.M. 159/2013, circular letter INPS n 171, 18 December 2014*. EDUCatt could also ask for any economic documentation useful as to the verification on the accuracy of the declaration (e.g., *Mod.730, Dichiarazione Redditi Persone fisiche, Dichiarazione IVA*, etc.).

To this end, EDUCatt will carry out the above-mentioned checks on a minimum sample of 20% of those eligible for the benefits of the Right to Study and on all students belonging to households that declare zero income.

EDUCatt, in agreement with the competent financial authorities, such as *Agenzia delle Entrate, Direzione Regionale della Lombardia, Ministero dell'Economia e delle Finanze, Guardia di Finanza* will verify the effective accuracy of the self-certifications provided by the students who have received any of the benefits, specifically referring to the Italian law *art. 71 D.P.R. 445/2000*.

The penalties for false declarations foreseen by the Italian acts *art. 75 and 76 D.P.R. 445/2000* and *10 comma 3 D. Lgs. 68/2012* consist in the payment of a sum three times the amount received to the institution providing the benefit, in the loss of any right to benefits throughout the entire academic career, except for the possible application of penal acts if any crime is committed.

Pursuant *art. 2947 of Codice Civile*, the verifications can be made within 5 years from the last provision of an undue benefit related to a false self-declaration, as better specified in the official Italian document for the call.

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### 14. INFORMATION NOTICE ON THE PROTECTION OF PERSONAL DATA (EU REGULATION 2016/679)

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Participation in this call involves the processing of personal data.

*EDUCatt - Ente per il Diritto allo Studio Universitario dell'Università Cattolica* - is the Controller of the processing of personal data.

A Data Protection Officer, D.P.O., has been appointed and is available at [privacy@educatt.org](mailto:privacy@educatt.org). Some personal data processing managers have also been appointed.

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#### 14.1 Purposes of the processing

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The personal data acquired through the web application procedure are collected by EDUCatt and used, also electronically, in order to allocate the benefits requested, for all the activities directly or indirectly connected with the granting of the benefit, for statistical evaluations, for the communications related to the activities/services proposed by EDUCatt and for the purposes of law.

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#### 14.2 Legal basis for the treatment

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Personal data are processed in response to a request from the party concerned and for the purposes of law. Personal information must necessarily be provided in order to verify the financial status of the declarant's household, the requirements for access to the benefit and its determination, according to the criteria indicated in this call. Failure to provide necessary personal data or to grant the consent to process any potentially sensitive data prevents possibility of participating in the call.

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### 14.3 Communication

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For the purposes of legitimate checks, data may be exchanged between bodies including Entities or competent Authorities, such as the Ministry of Finance and the *Guardia di Finanza*. The data may be communicated to third party service companies, which EDUCatt uses for the provision of its services and for IT support.

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### 14.4 Rights of the Data subject

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The data subject may exercise the rights provided for in Article 13 of EU Regulation 2016/679 by writing to [privacy@educatt.org](mailto:privacy@educatt.org). For any further information, please refer to the information on the processing of personal data at the web address [www.educatt.it/privacy](http://www.educatt.it/privacy).

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## 15. EXEMPTION FROM THE UNIVERSITY TUITION FEES (ART. 8 D.P.C.M. 9 APRIL 2001)

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### 15.1 Students enrolled for the very first time in a year after the first and for those enrolled in the first year of specialization programmes and PhD schools

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Beneficiary students are fully exempted from the payment of the University tuition fees (excluded the students enrolled in the first year after the regular duration of the studies, who are exempted from the enrolment fee and from half of the tuition fees). This is also valid for eligible students who are not beneficiaries due to lack of funds (they are also reimbursed the Regional Tax for the right to study, which for scholarship holders is included in the amount of the scholarship).

This exemption does not apply to the operating fee for degrees awarded in extraordinary sessions.

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### 15.2 Students enrolled for the very first time in the first year (excluded students enrolled in specialization programmes and PhDs)

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The exemption from the University tuition fees is subject to the positive outcome of the test on the minimum level of knowledge requested to access the courses without additional learning requirement ("OFA"), and to the acquirement and recording of a minimum of academic credits (CFU) within the students' curriculum for a.y. 2021/2022 **by 10 August 2022**<sup>18</sup>.

These credits must also be present in the certifications issued by *Università Cattolica*. The minimum of academic credits is precisely the following:

- 25 credits (CFU) for the students enrolled in the single-cycle degree course of the Faculty of Medicine and Surgery;
- 27 credits (CFU) for the students enrolled in the single-cycle degree course of Pharmacy;
- 30 credits (CFU) for the students enrolled in any other degree course.

**NB:** Not all the credits in a student's curriculum can be taken into account as to satisfy the merit-based requirements: for example, the credits acquired after a non-compulsory internship, the exams defined "integrazioni curriculari", (included those indicated as "sopranumerari" that have been anticipated in the curriculum) and the credits recorded in the student's

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<sup>18</sup> EDUCatt, in accordance with the university, will consider the results of the following exams in the calculation of the academic credits valid for the assignment of a scholarship, even if recorded after 10 August 2022, as long as these results are recorded by 31 October 2022:

- the final test of a compulsory internship (the in Italian so-called "stage" are not included);
- exams taken abroad, due to the participation in an international programme, by 10 August 2021 (in this case the concerned students MUST communicate this condition to EDUCatt, otherwise, these exams won't be calculated).

career after changing degree course without continuity<sup>19</sup>. The accepted academic courses can be checked in the *EDUCatt* document for the call in the Italian language. "Bonus" credits cannot be used toward the achievement of the above minimum levels of CFUs. If in doubt, please contact *EDUCatt* offices in the related campus.

In order to meet the situation facing the students enrolling in the Faculty of "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Linguistic Sciences and Foreign Literatures), and in the interdepartmental degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Linguistic Sciences and Foreign Literatures) of the Faculties "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" and "SCIENZE POLITICHE E SOCIALI" (Political and Social Sciences), *EDUCatt* will acknowledge, by convention, some credits for the language exams for the students enrolling in a bachelor or a master degree, calculating them as follows:

- 3 academic credits (CFU) for the oral exam ("PROVA INTERMEDIA");
- 4 academic credits (CFU) for the written exam ("SCRITTO - PROVA INTERMEDIA").

If the total credits related to these exams have already been recorded, no increase will be acknowledged for the separated parts.

The students who do not pass the test evaluating the minimum knowledge requested to access the courses without additional learning requirement ("OFA"), or do not meet the aforementioned minimum merit-based requirements by **10 August 2022** must pass the test and record the following academic credits by **30 November 2022**:

- 30 credits for the students enrolled in the single-cycle degree course of the Faculty of Medicine;
- 32 credits for the students enrolled in the single-cycle degree course of Pharmacy
- 35 credits for students enrolled in any other degree course

In order to benefit from:

- full exemption from the University enrolment fee;
- exemption from half of the University tuition fees (*D.P.C.M.* 9.4.2001 Art. 8 comma 3).

**NB:** Not all the subjects and credits (e.g., internships) in a student's curriculum can be considered as to the satisfaction of the merit-based requirements. The accepted academic courses can be checked in the official Italian document for the call. Please be aware that no bonus credit can be used to meet the aforementioned minimum merit-based requirements.

The credits related to the mid-terms for the written and oral language exams for the faculties of "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" (Foreign Languages and Literatures) and the interdepartmental degree course "SCIENZE LINGUISTICHE PER LE RELAZIONI INTERNAZIONALI" (Linguistic Sciences and Foreign Literatures) of the Faculties "SCIENZE LINGUISTICHE E LETTERATURE STRANIERE" and "SCIENZE POLITICHE E SOCIALI" CANNOT be taken into account for the calculation of the minimum merit-based requirements at this stage. If you have any doubts, please contact *EDUCatt* offices in your campus.

NB: the academic credits related to the oral and written exams (respectively 3 and 4 credits) are not included in the calculation of the minimum merit-based requirements to be met by 30 November 2022; they will only be taken into account for the calculation until 10 August 2022.

In case the aforementioned minimum merit-based requirements are not met even by **30 November 2022**, there will be no right to any exemption from the tuition fees. As far as these benefits are concerned, please refer to the general regulation for the determination of the University tuition fees (<https://www.unicatt.it/costi-e-opportunita-quanto-costa-studiare-in-cattolica>).

<sup>19</sup> - Example of a course without continuity: a.y. 2020/2021 enrolment in 1st year of Economics, a.y.2021/2022 enrolment in the 1st year of Italian Literature and Philosophy. - Example of a course with continuity: a.y. 2020/2021 enrolment in 1st year of Economics, a.y. 2021/2022 enrolment in the 2nd year of Italian Literature and Philosophy.

Students that will have the final outcome “admissible but non-beneficiary” due to a lack of financings will be refunded the regional tax for “Diritto allo studio” as well, only if meeting the merit-based requirements indicated above.

**All the students applying for the scholarship must still pay the first instalment**, whose composition is detailed on page 13 of the link: <https://www.unicatt.it/costi-e-opportunita-quanto-costa-studiare-in-cattolica>; the second and the third one will be suspended. The first instalment will be refunded after the actual provision of the benefit is communicated.

## EXTRAORDINARY GRANTED FUNDS

The extraordinary granted funds are benefits, consisting in money or services, aiming at helping the student to overcome temporary or exceptional situation of need. They are exclusively dedicated to students who did not result beneficiary of any benefit provided by *EDUCatt*, *Università Cattolica* or other public or private institutions.

The application for this kind of benefit for a.y. 2021/2022 will be open from January 2022 to April 22 and can be submitted in MyEDUCatt area only <http://myeducatt.unicatt.it>, after an interview with the office manager of the various campuses. Any later request will be considered in case further funding is available to be allocated. The modalities and deadlines for the submission are explained in the application form itself, which must include a self-certification with the reasons for this request.

The head of the Office will ascertain the temporary and exceptional condition of need of the student, verifying the income situation and merit and requesting, if necessary, any documentation deemed useful in order to grant the subsidy.

Applications will be evaluated in chronological order of presentation and disbursed until the available funds are exhausted.

For more details, the students can contact the Financial Support office of their campus.

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Possible modifications or integrations to this regulation

will be published on *EDUCatt* website: [www.educatt.it/agevolazioni](http://www.educatt.it/agevolazioni)

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July 2021

The General Manager

The President

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